

Louisiana Cancer Research Center
Board of Directors Meeting
Was held virtually via Zoom
On January 27, 2022, 3pm

The following members of the Board of Directors were present:

Dr. Steve Nelson, Interim Chancellor and Dean - School of Medicine, LSUHSC, Chairman
Dr. Lee Hamm, Senior Vice President and Dean – School of Medicine, TUHSC, Vice-Chairman
Ms. Barbara Goodson, Deputy Commissioner of Administration, Secretary/Treasurer
Mr. Arthur Cooper, Senior Director, Special Projects, Louisiana Economic Development
Dr. Gene D'Amour, Special Assistant to the President, Xavier University
Mr. Walter Leger, Jr., Senior Partner, Leger and Shaw Attorneys and Counselors
Mr. Darren Mire, Director of Valuation, New Orleans Assessor's Office
Ms. Pamela Ryan
Dr. Oliver Sartor, Medical Director, Tulane Cancer Center, Assistant Dean for Oncology, TUHSC
Ms. Carroll Suggs

The following members of the Board of Directors were not present:

Dr. Leonardo Seoane, Senior Vice President and Chief Academic Officer, Ochsner Health System
Dr. John Stewart, Center Director of the LSU Health New Orleans/LCMC Health Cancer Center

Also present were:

Mr. Sven Davisson, Chief Administrative Officer, LCRC
Ms. Deborah Reeder, Chief Financial Officer, LCRC
Mr. Ryan Graffagnini, Controller, LCRC
Mr. Paige Sensenbrenner, LCRC Legal Counsel
Dr. Prescott Deininger, Director, Tulane Cancer Center
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center
Dr. Thomas Wiese, Professor, Xavier University
Dr. John Cole, Chairman, Hematology/Oncology, Ochsner Health System
Dr. Patrice Delafontaine, Executive Dean, TUHSC
Ms. Stephanie Wiebke, Business Manager, Xavier University
Ms. Keadren Green, Business Manager, Tulane Cancer Center
Ms. Shelina Davis, CEO, Louisiana Public Health Institute
Dr. Michael Celestin, Director, Louisiana Tobacco Control Initiative
Ms. Barbara Landrum, Business Manager, LSUHSC Cancer Center
Dr. Earl Benjamin-Robinson, Director, Tobacco Free Living
Ms. Ellen Palmintier, TU, Director, State & Federal Relations

Dr. Nelson called the meeting to order. The roll was called and there was a quorum.

A motion was made by **Dr. D'Amour** and seconded by **Dr. Sartor**.
RESOLVED, with all in favor, to approve the election of **Mr. Darren Mire** to serve as a member of the LCRC Board of Directors, as the Board of Regents' representative, replacing Mr. Terrance Ginn.

Dr. Nelson requested approval of the minutes from the December 16, 2021 Board meeting.

A motion was made by **Dr. Sartor** and seconded by **Ms. Ryan**.
RESOLVED, with all in favor, to approve the minutes of the December 16, 2021 Board meeting.

Dr. Nelson called for the Finance Report.

Mr. Graffagnini provided the Report. He reported the Budget to Actuals for appropriations and supplemental reserves for all components. Mr. Graffagnini reported on each component's utilization and remaining funds available (budget variances). A complete report is included in the board material

Dr. Nelson called for discussion of the Section 125 - P.O.P. Resolution.

Ms. Reeder reminded the Board that to keep LCRC's Section 123 premium-only-plan (POP) intact, the Board is required to adopt a resolution to approve the plan annually. She explained that the POP allows LCRC employees to have health related insurance premiums deducted from their paychecks on a tax-free basis.

A motion was made by **Ms. Goodson** and seconded by **Ms. Suggs**.

RESOLVED with all in favor, to approve the adoption of the Section 125 - Premium Only Plan for 2022.

Ms. Reeder gave a brief update on the equipment purchase with the money requested from the Board of Regents and the Health Education Authority of Louisiana (HEAL) Board. She reported the request with the HEAL Board is still pending. Ms. Reeder added LCRC has gotten approval on the \$1M from the Board of Regents to fund equipment. She stated the equipment list is still being finalized but will go to the partner's Scientific Directors and Business Managers before the purchasing process is started, to make sure these are still priorities.

Dr. Nelson called for the CAO Report.

Mr. Davisson thanked the Board of Regents and their Board Representative, **Mr. Darren Mire**, for their support. He told the Board of the recent resignation of LCRC's Facility Manager. Mr. Davisson added before his resignation a lead technician was hired who had significant facility experience. He stated there will not be any interruptions to the facility while a replacement Facility Manager is recruited. Mr. Davisson gave an update on the CEO/Director search. He reported the Search Committee interviewed nine candidates in first round of interviews, which were completed before the holidays. Mr. Davisson stated five candidates will be visiting for the second round of interviews on campus. Those interviews should be completed by mid-March. There is a Search Committee meeting planned at the end of the month to prepare the committee for the interviews.

Dr. Nelson called for the TFL Update.

Dr. Benjamin-Robinson reported on January 26th there was a celebration for the 10-year anniversary of the city of Alexandria going smoke free. Alexandria was one of the first municipalities in the state to develop smoke free ordinances. Dr. Benjamin-Robinson also reported in 2020 there was a decrease in smoking across all demographics in the state. He also reported that TFL is in the final stages of interviewing an Evaluation Manager.

Dr. Nelson called for the Development Committee Report.

Ms. Ryan reported Mr. Jameson MacDonnell will assist LCRC implement critical software supporting development activities and respond to novel federal opportunities including NOBIC's Phase 2 Build Back Better proposal. **Ms. Goodson** expressed the importance of LCRC getting included as part of the Biodistrict from the beginning. There was further discussion about the Biodistrict's TIF Proposal to the New Orleans City Council.

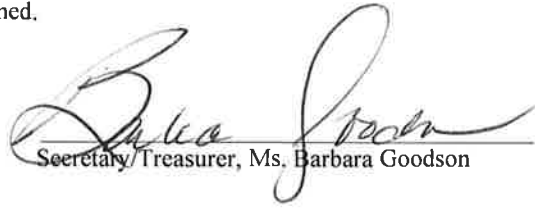
Dr. Nelson called for the TCI Update.

Dr. Celestin presented TCI's six-month report. He gave program, research, publication and administrative highlights. A copy of the TCI update is on file with LCRC Administration. There was a brief discussion about TCI mentoring of new scientists. **Ms. Goodson** suggested getting the Board of Regents involved. She suggested speaking with LCRC's new Board of Regents representative, **Mr. Mire**, and possibly giving a presentation to the Commissioner of Higher Education on the program and what could be accomplished with more funding.

Dr. Nelson called for any new business. There was none.

Dr. Nelson called for any old business. There was none.

With no further discussion or business, the meeting adjourned.



Secretary/Treasurer, Ms. Barbara Goodson